



## MEMORANDUM

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**TO:** LINDA BETTENCOURT  
CITY AND TOWN CLERK

**FROM:** BRIG SMITH, GENERAL COUNSEL

**DATE:** January 2, 2014

**RE:** NOTICE OF REGULAR INSURANCE & CLAIMS MEETING

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THE INSURANCE & CLAIMS COMMITTEE WILL HOLD ITS REGULAR MEETING ON  
TUESDAY, JANUARY 7, 2014 AT 7:00 P.M. IN ROOM B-19.

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14 JAN -2 PM 12:48

TOWN CLERK  
MIDDLETOWN, CONN.



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14 JAN -2 PM 12:48

TOWN CLERK  
MIDDLETOWN, CONN.

## City of Middletown

OFFICE OF THE GENERAL COUNSEL

245 deKoven Drive

Middletown, CT 06457-1300

TEL: (860) 638-4820 FAX: (860) 638-1920

TDD: (860) 344-3521

**\* THE MUNICIPAL BUILDING IS WHEELCHAIR ACCESSIBLE \***

If You Require Special Accommodations For Any Meeting, Please Call The ADA Coordinator At (860) 638-4540, (voice) or (860) 638-4812 (TDD/TTY), Or The Town Clerk's Office At (860) 638-4910 At Least Ten (10) Days Prior To The Scheduled Meeting.

Insurance and Claims Committee  
Municipal Building  
Room B-19, Lower Level  
245 DeKoven Drive  
Middletown, CT 06457

### AGENDA FOR REGULAR MEETING TO BE HELD TUESDAY, JANUARY 7, 2014 AT 7:00 P.M.

- A. Call to Order.
- B. Approval of the Minutes for the Regular Meeting of December 3, 2013.
- C. Public Session.
- D. Report on Claims Closed within the General Counsel's Settlement Authority and City's Insurance Carrier, CIRMA:
  - 1) William Perkins vs. City of Middletown;
  - 2) Justin Scranton vs. City of Middletown;
  - 3) Katrina Coady & Power vs. City of Middletown;
  - 4) Alyssa Branday vs. City of Middletown;

E. Executive Session:

Attorney Courtney Stabnick to present discussion regarding strategy and negotiations for the workers compensation claim of Joshua Ward vs. City of Middletown, pursuant to sections 1-200 (6) and 1-225 of the Connecticut General Statutes, as amended.

Attorney Courtney Stabnick to present discussion regarding strategy and negotiations for the workers compensation claim of Tami Kapacziewski vs. City of Middletown, pursuant to sections 1-200 (6) and 1-225 of the Connecticut General Statutes, as amended.

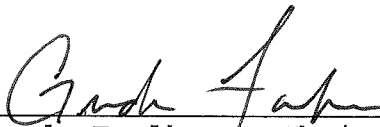

F. Other Business:

Dawn Warner, Risk Manager will present monthly accounting report for - All City Insurance Funds.

Dawn Warner, Risk Manager will provide update for City's employee Wellness Program.

Dawn Warner, Risk Manager will provide update for City's employee job safety training.

G. Adjournment.

   
Grady Faulkner, Chairperson  
Insurance & Claims Committee

cc: Mayor Dan Drew  
Joe Samolis, Chief of Staff  
Councilwoman Hope Kasper  
Councilman Sebastian Giuliano  
Brig Smith, General Counsel  
Kori Wisneski, Deputy General Counsel  
Dawn Warner, Risk Manager  
Carl Temme, H.D. Segur Insurance